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Approved For Release 2003/11/06 : CIA-RDP84-00933R000400210026-9

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24 November 1981

MEMORANDUM FOR: Director of Data Processing
THROUGH: Executive Officer
FROM: [Redacted] Chief, Management Staff
SUBJECT: Management Staff Weekly Report
for Week Ending 24 November 1981

DDS&T Orientation Course

On 19 and 20 November 1981, I attended the DDS&T Orientation Course. I found the presentations given by the office directors to be informative, useful and interesting. The presentations provided an excellent overview of the major activities in the DDS&T. Of special interest were the presentations by OD&E and ORD regarding current collection systems and new research initiatives. [Redacted]

Security Violations

There was one security violation charged [Redacted] A notebook containing safe combinations was left out. The same group received 2 other notices of possible violations recently but they were not charged. The office is strengthening their security procedures.

During an ODP Training course, classified spillage was received on a hardcopy printout. CSS/ODP reviewed the program and concluded the problem was in the JCL. The program retrieved data from a program that previously used the allocated space.

An OC/DDA user [Redacted] attempted to log-on VM but got only as far as entering the switching characters when he found himself with access to another user's file. This occurred previously [Redacted] but the last incident was about 2 months ago. It was thought that SPD had corrected the problem at that time but the same or similar problem has arisen. SPD and ED are looking into the matter.

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25X1 A user [] attempted to log-on Thursday morning but the system advised her she was already on the system. Operations Division determined that when she logged-off on Wednesday afternoon she was removed from the system but remained logged-on the line. This was corrected Thursday evening when OD IPL'd the system. []

25X1

Reprogramming Requirements

25X1 [] of the DDA Management Staff asked for our reprogramming requirements for the next two months. He was given the same requirements that were identified in the 5 November 1981 submission to the DDA covering 1982 unfunded requirements. This includes \$450K for additional terminal maintenance and \$130K for operating system software for TADS and the Special Center.

25X1 [] (ODP Only)

NFAC Reorganization

25X1 Most of the changes needed to provide computer access and support for the new NFAC office, SOVA, have been completed. CSS/Processing insured that the VM Directory, ACF2 access and user identifications were changed to reflect office code 1A without impacting the users. This office code was formerly used for OSR. []

Outstanding Advances

25X1 As of 24 November 1981, there was \$12,667 outstanding in 21 advances to ODP personnel. None were delinquent.

Upcoming Week

25X1 The ODP/OS Working Group will meet on 30 November 1981 in Room 2D03, Headquarters. []

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25X1 The Secure Equipment Acquisition Policy (SEAP) Task Force has a meeting scheduled for 1 December 1981 in Room 2C40, Headquarters. []

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